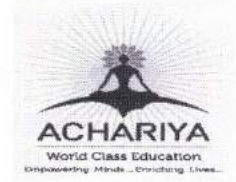




ACHARIYA ARTS AND SCIENCE COLLEGE
(Affiliated to Pondicherry University)
Achariyapuram, Villianur, Puducherry – 605 110



MEMBERS OF COLLEGE DEVELOPMENT COMMITTEE

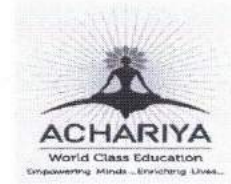
Name	Designation	Department	e-mail ID
Dr. R. T. Nirmal Kumar	Principal	-	aaschead@achariya.org
Mr. K. Ramesh Babu	Mentor	Department of Computer science	k.rameshbabu.aasc@achariya.org
Mrs. Meenachi. M	Head & Assistant Professor	Department of Biotechnology	m.meenachi.aasc@achariya.org
Mr. Netra Prakash. B	Head & Assistant Professor	Department of Business Administration	netraboy@gmail.com
Dr. Janarthanan. T	Head & Assistant Professor	Department of English	janajien@gmail.com




PRINCIPAL
ACHARIYA ARTS AND SCIENCE COLLEGE
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ACHARIYA ARTS AND SCIENCE COLLEGE
(Affiliated to Pondicherry University)
Achariyapuram, Villianur, Puducherry – 605 110



28.10.2020

COLLEGE DEVELOPMENT COMMITTEE MEETING

NOTICE

The meeting of the committee is scheduled on **30.10.2020 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

1. Status check of NAAC preparatory work.
2. Ways and methods for campus beautification.
3. Critical analysis of the different departmental activities conducted for students.
4. Discussion on the status of placement of students.
5. Discussion on the status of value added and SEED courses.
6. Review about other academic progress.
7. Appointment of new faculty members.
8. Review on the status and progress of Examly-LMS.

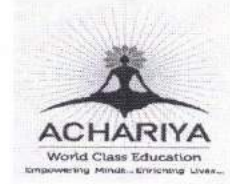
Principal



Handwritten signature in green ink
PRINCIPAL
ACHARIYA ARTS AND SCIENCE COLLEGE
Achariyapuram, Villianur,
PUDUCHERRY-605 110



ACHARIYA ARTS AND SCIENCE COLLEGE
(Affiliated to Pondicherry University)
Achariyapuram, Villianur, Puducherry – 605 110



Minutes of college development committee – meeting held on 30.10.2020

A meeting of the college development committee of Achariya Arts and Science college, Puducherry was held on 30.10.2020, at 12.00 PM in the Principal cabin.

The following members were present in the meeting:

S. No	Faculty	Designation	Signature
1.	Dr. Nirmal Kumar. R. T	Principal	
2.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	
3.	Mr. Netra Prakash. B	HoD, Department of BBA	
4.	Mrs. Meenachi. M	HoD, Department of Biotechnology	
5.	Mr. Janarthanan. J	HoD, Department of English	

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.





Minutes of college development committee – meeting held on 30.10.2020

1. Status check of NAAC preparatory work.

Mr. K. Ramesh Babu, Mentor, Department of Computer Science reported the members about the steps initiated for the NAAC process and also informed about the formation of new IQAC team. The time line required for the completion of NAAC work and the responsibilities of criteria wise team for completing the NAAC work were also analysed before the principal of the college.

2. Ways and methods for campus beautification.

It was mutually agreed that banners related to college, committees and other important events in the campus, and even achievements of students must be put at the appropriate places in the campus for its beautification.

3. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

4. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal. The details of key recruiters and collaborators were also analysed thoroughly. It was unanimously decided that we need to have some MoUs signed with industries to improve the placement percentage of the institute.

5. Discussion on the status of value added and SEED courses.

The committee reviewed the status of all SEED courses and the feedback provided by the students about the courses. Principal gave his recommendation on implementing the value-added courses for the students who have opted for it and also the complete the other pending SEED courses for all the departments.

6. Review about other academic progress.

The committee reviewed the documents submitted to them by the RCH-Academics, Exam Cell and Admission cell. It was suggested by the members that ERP software to be linked for making the monitoring process more efficient and transparent.

7. Appointment of new faculty members.

Lack of faculties in few departments increase the work load of existing faculties. On this regard, Principal suggested to conduct the recruitment process as early as possible.



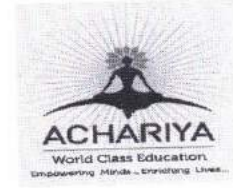
8. Review on the status and progress of Examly-LMS.

Student active status report and other documents pertaining to Examly-LMS have been submitted to principal's perusal by the Examly-LMS Coordinator, Dr. Rajalakshmi. R, Assistant Professor, Department of Biotechnology. Principal suggested the members to use this tool much more effectively which should reach out to the students to promote their digital learning skills.





ACHARIYA ARTS AND SCIENCE COLLEGE
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Achariyapuram, Villianur, Puducherry - 605 110



20.08.2018

COLLEGE DEVELOPMENT COMMITTEE MEETING

NOTICE

The meeting of the committee is scheduled on **22.08.2018 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

1. Welcoming new members of the committee
2. Exploring ways to enhance the student capability and enhance their performance.
3. Planning the schedule for annual events.
4. Finding ways to improve transport facility.
5. Discussing the issues related to hostel facility.
6. Critical analysis of the different departmental activities conducted for students.
7. Discussion on the status of placement of students.
8. Review about other academic progress.


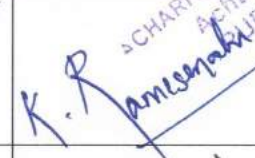
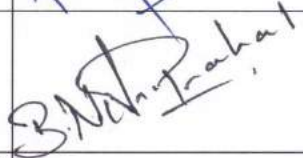


Principal
ACHARIYA ARTS AND SCIENCE COLLEGE
Achariyapuram, Villianur,
PUDUCHERRY-605 110



Minutes of college development committee - meeting held on 22.08.2018

A meeting of the college development committee of Achariya Arts and Science College, Puducherry was held on 22.08.2018, at 12.00 PM in the Principal cabin.

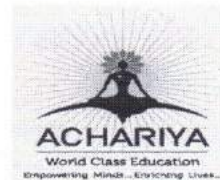
The following members were present in the meeting:

S. No	Faculty	Designation	Signature
6.	Dr. Nirmal Kumar. R. T	Principal	
7.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	
8.	Mr. Netra Prakash. B	HoD, Department of BBA	
9.	Mrs. Meenachi. M	HoD, Department of Biotechnology	
10.	Mr. Janarthanan. J	HoD, Department of English	

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T. He welcomed the new members of the committee and insisted them to give their fullest commitment for the college upliftment and development.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.





Minutes of college development committee – meeting held on 22.08.2018

1. Exploring ways to enhance the student capability and enhance their performance.

Mr. K. Ramesh Babu, Mentor of Department of Computer Science raised the necessity of upgrading the capability of existing students and enhancing their performance by introducing holistic activities like soft skill development, personality development training, effective internship, career counselling, monitoring system etc.,

2. Planning the schedule for annual events.

Principal suggested the members to update the coordinators of NSS, RRC, Event management and other department clubs to organise the events in the respective dates as noted in the academic calendar of the college.

3. Finding ways to improve transport facility.

Different suggestions were given by the committee members for the procurement of new busses that will be affordable and of good quality.

4. Discussing the issues related to hostel facility.

Committee suggested the hostel warden in charges (both male and female) for rigorous and strict monitoring of students on day-to-day basis parallelly to check out the facilities also to maintain the peaceful and pleasant living ambience.

5. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

6. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal.

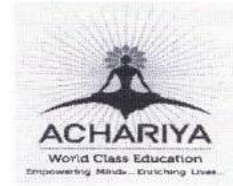
7. Review about other academic progress.

The committee reviewed the documents submitted to them by the RCH-Academics, and Exam Cell and Admission cell.





ACHARIYA ARTS AND SCIENCE COLLEGE
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29.06.2017

COLLEGE DEVELOPMENT COMMITTEE MEETING

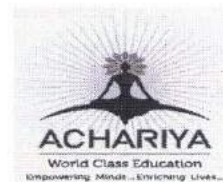
NOTICE

The meeting of the committee is scheduled on **30.06.2017 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

1. Welcoming new members of the committee
2. Discussion about the progress of EDC and other club activities of the respective departments.
3. Planning the schedule for annual events.
4. Discussion on ERP.
5. Critical analysis of the different departmental activities conducted for students.
6. Discussion on the status of placement of students.
7. Discussion on conducting the alumni meet.


Principal
ACHARIYA ARTS AND SCIENCE COLLEGE
Acharyapuram, Villianur,
PUDUCHERRY-605 110





Minutes of college development committee – meeting held on 30.06.2017

A meeting of the college development committee of Achariya Arts and Science college, Puducherry was held on 30.06.2017, at 12.00 PM in the Principal cabin.

The following members were present in the meeting:

S. No	Faculty	Designation	Signature
1.	Dr. Nirmal Kumar. R. T	Principal	
2.	Mrs. Srimati. R	Vice – Principal	
3.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	
4.	Mr. Netra Prakash. B	HoD, Department of BBA	
5.	Mr. Janarthanan. J	HoD, Department of English	

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T. He welcomed the new members of the committee and insisted them to give their fullest commitment for the college upliftment and development.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.



Minutes of college development committee – meeting held on 30.06.2017

1. Discussion about the progress of EDC and other club activities of the respective departments.

The report submitted by EDC coordinator has been reviewed by the principal. He insisted the importance of initiating the entrepreneurship qualities of the students through EDC, and also suggested the coordinator to conduct various awareness seminars by inviting many dignitaries to inculcate the values in the minds of students. Also, insisted the coordinator to promote the formation of start ups or incubation centres in/through the college.

2. Planning the schedule for annual events.

Principal suggested the members to update the coordinators of NSS, RRC, Event management and other department clubs to organise the events in the respective dates as noted in the academic calendar of the college.

3. Discussion on ERP.

It was suggested the office administration to look/monitor the ERP software working progress for maintaining a transparent mechanism of college administration.

4. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

5. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal. It was unanimously decided that we need to have some MoUs signed with industries to improve the placement percentage of the institute.

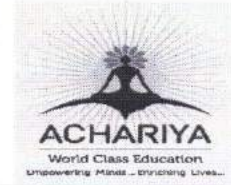
6. Discussions on conducting the alumni meet.

It was discussed that it is very important to stay connected to our alumni and thus principal suggested formulating a alumni association cell/body/committee to organise the alumni meet either in college campus or in a common place.





ACHARIYA ARTS AND SCIENCE COLLEGE
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05.07.2016

COLLEGE DEVELOPMENT COMMITTEE MEETING

NOTICE

The meeting of the committee is scheduled on **06.07.2016 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

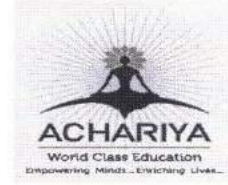
1. Reviewing the work progress of college statutory committees.
2. Reframing the hostel rules for students.
3. Critical analysis of the different departmental activities conducted for students.
4. Discussion on the status of placement of students.
5. Review about other academic progress.
6. Planning the schedule for events.


Principal
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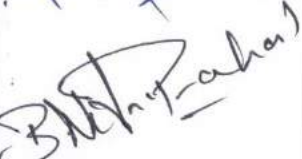
ACHARIYA ARTS AND SCIENCE COLLEGE
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Minutes of college development committee – meeting held on 06.07.2016

A meeting of the college development committee of Achariya Arts and Science college, Puducherry was held on 06.07.2016, at 12.00 PM in the Principal cabin.

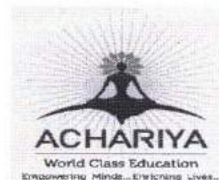
The following members were present in the meeting:

S. No	Faculty	Designation	Signature
1.	Dr. Nirmal Kumar. R. T	Principal	
2.	Mrs. Srimati. R	Vice – Principal	
3.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	
4.	Mr. Netra Prakash. B	HoD, Department of BBA	

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.





Minutes of college development committee – meeting held on 06.07.2016

1. Reviewing the work progress of college statutory committees.

Principal reviewed the composition of various college statutory committees especially the work progress of RRC, NSS. He wasn't satisfied with the outcome and insisted the coordinators of all the committees to change the pace of work and to come up with progress in the future.

2. Reframing the hostel rules for students.

Hostel warden (i/c) reported to principal to reframe the hostel rules for both girls and boys. Principal suggested submitting the total list of hostel students before the commencement of the semester and also for frequent checking even surprise checking of the hostel rooms once in a week under the supervision of warden.

3. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

4. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal. He suggested focusing more on industries which are in and around the campus for easy access.

5. Review about other academic progress.

The committee reviewed the documents submitted to them by the RCH-Academics, and Exam Cell and Admission cell.

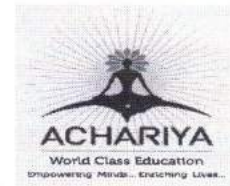
6. Planning the schedule for events.

Principal suggested the members to update the coordinators of NSS, RRC, Event management and other department clubs to organise the events in the respective dates as noted in the academic calendar of the college.





ACHARIYA ARTS AND SCIENCE COLLEGE
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21.04.2015

COLLEGE DEVELOPMENT COMMITTEE MEETING

NOTICE

The meeting of the committee is scheduled on **22.04.2015 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

1. To discuss about the career-oriented programs.
2. Planning the schedule for annual events.
3. Discussing about the progress towards industrial collaboration.
4. Critical analysis of the different departmental activities conducted for students.
5. Discussion on the status of placement of students.
6. Guidelines for framing the academic calendar.


Principal
ACHARIYA ARTS AND SCIENCE COLLEGE
Achariyapuram, Villianur,
PUDUCHERRY-605 110



Minutes of college development committee – meeting held on 22.04.2015

A meeting of the college development committee of Achariya Arts and Science college, Puducherry was held on 22.04.2015, at 12.00 PM in the Principal cabin.

The following members were present in the meeting:

S. No	Faculty	Designation	Signature
1.	Dr. Nirmal Kumar. R. T	Principal	<i>Nirmal</i>
2.	Mrs. Srimati. R	Vice – Principal	
3.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	<i>K. Ramesh Babu</i>
4.	Mrs. Kayalvizhi. K	Head, Department of Applied Microbiology	<i>Kayalvizhi</i>
5.	Mr. Netra Prakash. B	HoD, Department of BBA	<i>B. Netra Prakash</i>

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.





Minutes of college development committee – meeting held on 22.04.2015

1. To discuss about the career-oriented programs.

The committee discussed the evaluation of current add-on modules and gave some recommendations, modifications in such modules. They also suggested for the diversity in the career-oriented programs conducted for the various domains.

2. Planning the schedule for annual events.

Principal suggested the members to update the coordinators of NSS, RRC, Event management and other department clubs to organise the events in the respective dates as noted in the academic calendar of the college.

3. Discussing about the progress towards industrial collaboration.

Principal of the college pointed out the need of modern education system in which collaborations with industries/universities to enrich the curriculum of students. All the members gave their individual inputs for the collaboration and ways to start the process.

4. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

5. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal. He suggested for further improvement.

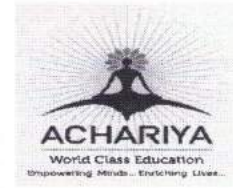
6. Guidelines for framing the academic calendar.

Mr. K. Ramesh Babu, Mentor, Department of computer science presented the structure of the academic calendar for the academic year and proposed the new structure of it for better clarity. All the members unanimously agreed for the same.





ACHARIYA ARTS AND SCIENCE COLLEGE
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17.12.2014

COLLEGE DEVELOPMENT COMMITTEE MEETING

NOTICE

The meeting of the committee is scheduled on **19.12.2014 at 12.00 PM** in the Principal Cabin, AASC to discuss the following agenda:

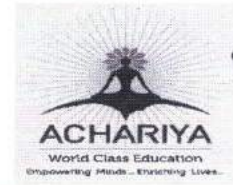
1. Discussing and finalising the scholarship for the new students.
2. Finding effective ways to communicate with students and parents.
3. Planning the schedule for annual events.
4. Critical analysis of the different departmental activities conducted for students.
5. Discussion on the status of placement of students.
6. Review about other academic progress.


Principal
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Achariyapuram, Villianur,
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ACHARIYA ARTS AND SCIENCE COLLEGE
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Minutes of college development committee – meeting held on 19.12.2014

A meeting of the college development committee of Achariya Arts and Science college, Puducherry was held on 19.12.2014, at 12.00 PM in the Principal cabin.

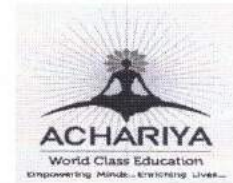
The following members were present in the meeting:

S. No	Faculty	Designation	Signature
1.	Dr. Nirmal Kumar. R. T	Principal	
2.	Mrs. Srimati. R	Vice – Principal	
3.	Mr. K. Ramesh Babu	Mentor, Department of Computer Science	
4.	Mrs. Kayalvizhi. K	Head, Department of Applied Microbiology	
5.	Mr. Netra Prakash. B	HoD, Department of BBA	

The meeting was presided over by Principal of AASC, Dr. Nirmal Kumar. R. T.

The minutes were recorded by member Mr. Netra Prakash with the permission of the principal.





Minutes of college development committee – meeting held on 19.12.2014

1. Welcoming the committee members.

Dr. Nirmal Kumar. R. T., Principal of the college welcomed all the members of the committee and briefed about the vision and mission of the college. He also proposed the formation of other statutory committees – Internal complaints committee, Grievance Redressal committee, Women grievance cell, committee for SC/ST for the effective functioning of the college.

2. Brief introduction about the functions of the committee.

- a. Planning for the overall development of the college encompassing all the possible areas of improvement namely, academic, administrative and infrastructural growth to align it with the college vision and mission.
- b. Planning and reviewing the teaching programs or annual calendar of the college.
- c. Proactively recommending upcoming and futuristic academic courses to be introduced by the management.
- d. Reviewing and recommending various improvement strategies for the present academic courses.
- e. Providing guidelines and recommendations to the management for the following:
 - Encouraging and strengthening the curriculum
 - Outreach activities
 - Faculty and student development activities
 - Developing the innovation ecosystem
 - Possible academic collaborations
 - Quality enhancement strategies
 - Adopting the ICT tools for quality teaching-learning process.
- f. Discussion on annual admission report.
- g. Recommend the administration about the appropriate steps to be taken regarding the discipline, safety and security issues of the college.

3. Discussing and finalising the scholarship for the new students.

The committee reviewed the scholarship scheme of the college and also the possible scholarships from the GOI, and suggested few rules for promoting these facilities for students to get better results in the admission process.

4. Finding effective ways to communicate with students and parents.

Principal of the college raised the necessity of regular and proper communication with parents by telephonic conversation and sending messages. He also insisted on developing an appropriate procedure to convey important information about their wards to parents from time to time.



5. Planning the schedule for annual events.

Principal suggested organise all the events in the respective dates as noted in the academic calendar of the college.

6. Critical analysis of the different departmental activities conducted for students.

The concerns of heads of all the departments over conducting more good quality seminars/workshops/conferences for the enrichment of student's curriculum have been put forth by Mr. K. Ramesh Babu, Mentor, Department of computer science. Principal suggested few ideas and it was noted.

7. Discussion on the status of placement of students.

Past academic year placement percentage data had been submitted to principal for his perusal. He reviewed the details and suggested for further improvement.

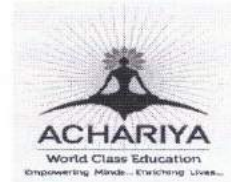
8. Review about other academic progress.

The committee reviewed the documents submitted to them by the RCH-Academics, and Exam Cell and Admission cell.





ACHARIYA ARTS AND SCIENCE COLLEGE
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INTERNAL COMPLIANT COMMITTEE
ACTION TAKEN REPROT

The college has zero complaint with regards to any grievance from both students and faculty which is a huge success for the college. The vision of Internal Complaints Committee is to insist zero – tolerance attitude towards gender-based harassment as per the guidelines of the government and college.

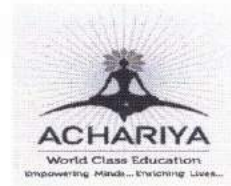
Academic year	Complaints regarding harassment - students	Complaints regarding harassment - faculty
2014-2015	Nil	Nil
2015-2016	Nil	Nil
2016-2017	Nil	Nil
2017-2018	Nil	Nil
2018-2019	Nil	Nil
2019-2020	Nil	Nil




PRINCIPAL
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ACHARIYA ARTS AND SCIENCE COLLEGE
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Achariyapuram, Villianur, Puducherry – 605 110



MEMBERS OF INTERNAL COMPLIANT COMMITTEE

Name	Designation	Department	e-mail ID
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